

Oasis Gallery Artists Partnering Organization Scheme Application Guideline

Objectives

“Oasis Gallery Artists Partnering Organization Scheme (the Scheme) is part of the interim revitalization initiatives at the Central Oasis. The objective is to provide the public with sitting out area and arts exhibition/performance areas at the public passage, 2/F of Central Oasis.

Eligibility

1. Applicants must fall into one of the categories below:
 - Any registered organization (must submit)
 - Local primary/secondary schools and tertiary institutes
2. Each organization should submit only one application in each phase of the Program.

Assessment of Application

1. The proposed activity should be non-profit making in nature.
2. Topic of the proposed activity must involve the concept of “Central Oasis”. There is no limitation on the forms of activity, such as exhibition, performance, arts media production, installation arts, illustration etc.
3. The proposed activity should be principally related to urban renewal. It can be in the form of exhibition, competition, discussion forum and workshop, etc.
4. Assessment criteria are as follows:
 - Objectives
 - Creativity and feasibility of the project
 - The target participants
 - Experience of the applicant in organizing activities
 - Cost effectiveness
5. The assessment panel will comprise representatives Urban Renewal Authority.

Application Procedures

1. The Scheme covers two phases:

	Invitation for application	Deadline of application	Project commencing date
Phase 1	15 March 2010	7 April 2010	During June to September 2010
Phase 2	1 June 2010	22 June 2010	During October to December 2010

2. The completed application form, the detailed information on the proposal and copies of relevant registration documents (if applicable), in either Chinese or English, can be submitted by post/ fax/e-mail to the following:
Urban Renewal Authority
10/F Low Block, Grand Millennium Plaza, 181 Queen's Road, Central Hong Kong
Fax: 2827 0176
E-mail: centraloasis@mail1.ura.org.hk
3. For submissions by email, soft copy of the application form and detailed information on the proposal in **BOTH** Microsoft Word (.doc) and Adobe Acrobat (.pdf) format together with scanned image of copies of relevant registration documents (if applicable) should be provided.
4. Late submissions will not be considered. The Authority does not normally accept additions or amendments to the application after the deadline. Should the applicant wish to alter any aspect of the project, a new application must be submitted which will be processed by the Authority in the following deadline.
5. If the information supplied on the application form is insufficient or if the requisite supporting documents are missing, the Authority reserves the right not to process the application.
6. Successful organizations will be informed by May 2010 (for Phase 1) and August 2010 (for Phase 2).

Form of Support to Partnering Organizations

1. A maximum funding support of HK\$10,000* by reimbursement.
2. Following activities are not eligible for application for support:-
 - Activities which are socializing in nature;
 - Profit making activities;
 - Activities which are for training purpose; and
 - For social welfare and charity projects.

* Application for amount of funding support is one of the assessment criteria.

Terms and Conditions

1. The amount of funding will be granted according to the scope, form and contents of the project. Payment of grants will be made on a reimbursement basis upon submission of original receipts by the partnering organization.
2. The Authority will determine the amount of grant and its decision is final.
3. Applications must be submitted on a valid application form.
4. Information about the applicant, the project, and the project budget must be completed succinctly in the application. Failure to provide details of the content of the project and the project expenditure items may adversely affect the application's chance of approval.
5. Grantees should use the grant reasonably on expenditure items recognized by the Authority. Upon completion of the Scheme, the actual costs of all expenditure items should be reported to the Authority. The Authority reserves the right not to support any expenditure item which is considered not reasonable and to recover the amount paid to the grantee.
6. The Authority reserves the final decision to judge the nature of the activities and to assess whether or not to process the application.
7. If the application document submitted by the applicant contain material (including any written, verbal, graphic/image production or other format), of which the copyright belongs to other parties/organizations, it is the applicant's responsibility to obtain prior consent from the copyright owner for its use and to enable the Authority to carry out the assessment of the Scheme.

8. If the contents of the application incorporate the duplication, distribution or publishing of works and material, etc (including any written, verbal, graphic/image production or other format), of which the copyright belongs to other parties/organizations
9. The Authority is not liable to any legal responsibility arising from the applicant's activities in relation to the Scheme.
10. Applicant must obtain license from relevant government department for holding performance in public area. The Authority reserves the right to withdraw the approved application if the organization failure to obtain such license.

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