

Oasis Gallery Artists Partnering Organization Scheme Application Guidelines

Objectives

“Oasis Gallery Artists Partnering Organization Scheme” (the Scheme) is part of the interim revitalization initiatives at the Central Oasis. The initiative serves to provide the public with sitting out area and arts exhibition/performance areas at the public passage, 2/F of Central Oasis. The scheme will run on an ongoing basis until further notice.

Eligibility

1. Applicants must fall into one of the categories as listed below:
 - Any registered organization
 - Local primary, secondary schools and tertiary institutes

Assessment of Application

1. The proposed activity should be non-profit making in nature.
2. The theme of the proposed activity should echo the concept of “Central Oasis”. There is no limitation on the forms of activity, such as exhibition, performance, arts media production, installation arts, illustration etc.
3. Assessment criteria are as follows:
 - Objectives
 - Creativity and feasibility of the project
 - The target participants
 - Applicant’s experience in organizing activities
 - Cost effectiveness
4. The assessment panel is comprised of representatives of the Urban Renewal Authority (the Authority).

Application Procedures

1. Return the following form(s) and document(s) in either Chinese or English
 - The completed application form;
 - detailed proposal and;
 - copies of relevant registration documents (applicable to registered organization)

By post, fax or email to:

Urban Renewal Authority
26/F, COSCO Tower, 183 Queen's Road, Central Hong Kong
Fax: 2827 0176
E-mail: centraloasis@mail1.ura.org.hk

2. For email submission, the soft copy of the application form and detailed information on the proposal in **BOTH** Microsoft Word (.doc) and Adobe Acrobat (.pdf) format together with scanned copies of relevant registration documents (if applicable) should be provided.
3. The application must be submitted at least **1 month** and at most **3 months** prior to the commencement of the proposed activity.
4. If the information supplied on the application form is insufficient or if the requisite supporting documents are missing, the Authority reserves the right not to process the application.

Form of Support to Partnering Organizations

1. A maximum funding support of HK\$10,000* by reimbursement.
2. Following activities are NOT eligible for application for support:-
 - Activities which are socializing in nature;
 - Profit making activities;
 - Activities which serve training purpose; and
 - Social welfare and charity projects.

* Application for amount of funding support is one of the assessment criteria.

Terms and Conditions

1. The amount of the funding granted will be based on the scope, form and contents of the project. Payment of grants will be made on a reimbursement basis upon completion of the activity and submission of original receipts by the partnering organization.
2. The Authority's decision on the amount of grant is final.
3. Applications must be submitted on a valid application form.
4. Information about the applicant, the project, and the project budget must be completed succinctly in the application. Failure to provide such may adversely affect the applicant chance of success.
5. Grantees should spend the grant on expenditure items recognized by the Authority in a reasonable manner. Upon completion of the Scheme, the grantees must report the actual costs of all expenditure items to the Authority. The Authority reserves the right not to recover the costs of any expenditure item which the Authority considers not reasonable.
6. The Authority's decision on determining the nature of the activities and whether or not to process the application is final.
7. If the application document submitted by the applicant contain material (including any written, verbal, graphic/image production or other format), of which the copyright belongs to other parties/organizations, the responsibility to obtain prior consent from the copyright owner for its use and to enable the Authority to carry out the assessment of the Scheme rests solely with the applicant.
8. If the contents of the application involve the duplication, distribution or publishing of works and material, etc (including any written, verbal, graphic/image production or other format), of which the copyright belongs to other parties/organizations, the responsibility to obtain prior consent from the copyright owner for its use and to enable the Authority to carry out the assessment of the Scheme rests solely with the applicant.
9. The Authority is not liable for any legal responsibility arising from the applicant's activities in relation to the Scheme.
10. Applicant must obtain license(s) from the relevant government department for the activities. Should the applicant fail to obtain such license(s), the Authority

reserves the right to withhold the approval for organizing the activities concerned.

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